

**Blandford Town Team
Action Plan & Governance
28th January 2016
Town Council offices, Blandford**

Present: Nic Nicol (Chair), David Rose, Jean Longley, Mike Burt, Kat Clark, Chris Curtis, Nicci Brown

In attendance: Hugh de Iongh

Apologies: Sylvia Hixson-Andrews, Esmee Butler, Charlotte Bentley, Julie Newell

Agenda Item		Action
1. Minutes of Last meeting	Agreed a correct record	
2. Governance	<p>Nic Nicol had drafted a visual summary of some of the organisations involved in developing and promoting Blandford, as it can be confusing. There were some suggestions about inclusions.</p> <p>The Town Team Terms of Reference had been reviewed and circulated, and were agreed. Hugh de Iongh to attach to the minutes</p>	Hugh de Iongh
3. Other TT initiatives	Meeting with other Town Teams. Hugh de Iongh asked whether the group wanted to meet with just North Dorset town groups or others across Dorset. Agreed just other North Dorset towns initially, Hugh de Iongh to arrange towns in N Dorset first	Hugh de Iongh
4. Town Team Civic Briefing	Venue not available for proposed date of Thurs 14 th April not available. Venue available for Friday 15 th April, but concerns about attendance at a Friday evening meeting. Hugh de Iongh to find out & circulate other possible dates for the Council Chamber at Nordon.	Hugh de Iongh
5. Action Plan & sub-groups	<u>Ring Road signage & Themed Roundabouts</u> Meeting 3 rd Feb re Brown Tourism & Gateway signs. DVAMP funding, which could provide some funding for these projects, would not be available until 2017	
	<u>Heritage</u> There was a talk with the Civic Society about the purpose of the Heritage Group, in developing the Conservation Area Appraisal and Management Plan.	

	<p>Heritage Group Terms of Reference were drafted, and have been circulated for comment.</p> <p>Architectural Festival. Civic Society wishes to develop the Architectural Heritage Week as an event and focusing all Blandford activities within 2 days, 9/10th September. There are also plans for the Civic Day on 16th June. There is a meeting on 25th Feb about these proposals.</p> <p>Enforcement. Kevin Morris is working with the legal dept on the preliminary part of the legal process, e.g. confirming ownership title, etc</p> <p>Heritage Lottery Townscape Grant. Julie Wigg has asked Historic England whether the Townscape Heritage Scheme could fund help with producing a Conservation Area Appraisal and Management Plan. Unfortunately they would not support the work in producing the Appraisal and Management Plan, as the grant scheme is more about funding projects which come from the Management Plan.</p>	
	<p><u>Tourism</u></p> <p>Signage. Town Council agreed that the Fashion Museum sign could be changed. The Museum is unable to fund improved signage now as it has other urgent funding priorities. To secure funding from the DVAMP project, a Business case is needed.</p> <p>Tourism app. Hugh de Iongh to follow up from Gillingham meeting. How can Blandford get involved?</p> <p>Illustrated Map in Langton Rd Car Park. Town Council support as an idea, but no funding for this project. The Town Team would need to write to the Town Council if wanted to put a map up and then find funding. Nic Nicol to write to the Town Council.</p> <p>Murals in Blandford. Steve Hitchings had shown pictures of the murals in Wimborne in the underpass, which were very good. Could this be done in Blandford, as there are a number of possible sites. Idea of links with the Railway Arches, but needs someone to take it up. Nicci Brown to talk to a contact (Flic) re ideas, and also to link with the Somerset & Dorset Railway Trust</p> <p>Free Expression Festival. Waiting for a decision on funding from Arts Council</p>	<p>Jean Longley</p> <p>Hugh de Iongh</p> <p>Nic Nicol</p> <p>Nicci Brown</p>

	<p><u>Markets & Commercial issues</u> Pop up mobile from Pimperne, Nic Nicol has met and they may do a session at the Crown Hotel but were not interested in attending the market.</p> <p>Posters in shop windows, Sturminster Newton, Hugh de Iongh to get an example for Nic Nicol</p> <p>Blandford Business Group is growing. The group did a good advertising editorial re the town when M&S opened.</p> <p>Blandford Business Group is keen on idea re Morrisons and Iceland & recovery of car park fees. Nic Nicol is in contact with Kevin Morris on this.</p>	Hugh de Iongh
	<p><u>Litter & Cleanliness</u> 5th March, Clean for the Queen event, clean up town centre</p> <p>Charlotte Bentley had emailed re idea for more litterbins, however the Dorset Waste Partnership cannot fund more litterbins (new litterbins incur capital costs to purchase and ongoing revenue costs to manage/empty, etc).</p> <p>Big litter issue is cigarette ends outside shops & pubs; some businesses do clean up outside, many don't, so good for all businesses to do this outside their premises. How to encourage, Kat Clark to mention to the Blandford Business Group</p>	Kat Clark
	<p><u>Business survey</u> David Rose is liaising with Susan Sullivan on this; there is a delay due to a staff member at NDDC leaving, who was going to help with the analysis.</p>	
	<p><u>Blandford Events planning tool</u> Chris Curtis has put info from Forum Focus onto the Blandford & District Events calendar, currently run to the end of January. Link from www.bfpc.org.uk , & each organisation can put this on their website This calendar will only work if people provide the info re events & dates, etc Everyone to look at the Calendar.</p> <p>Last Train in Blandford event, Nicci Brown, to look at insurance through Rotary or</p>	<p>All</p> <p>Nicci Brown</p>

	Spectrum HA	
	<u>Stour Meadows Trim Trail.</u> Nic Nicol is liaising with Rangers on promoting this idea. Nicci Brown suggested idea of moving Larksmead trim trail (to create more parking space at Larksmead) down to the Marsh & Ham	
6. Finance	£172.76 held by DT11 Forum on behalf of the Town Team	
7. Events	Key dates/ events involving the Town Centre <ul style="list-style-type: none"> • Clean for the Queen – Big Blandford Community Clear Up – 5 Mar • Last Train in Blandford – 5 Mar • Teddy20 – 28 Apr – 2 May • Georgian Fayre – 2 May • Shakespeare’s 400 – 23 Apr or 23 May – 4 Jun • Free Expression Festival – 4 Jun • Queen’s Birthday/ Civic weekend – 11-12 Jun • Festival of Words – Regeneration Group – 13-19 Jun • Hidden Gardens – 26 Jun 	
8. AOB	Charlotte Bentley suggested the Town Council provide bicycle racks, e.g. in the Plox Nic Nicol to forward to Town Council & Cycling Officer, Roger Carter	
9. Summary of Actions	Town Team revised Terms of Reference to circulate Meeting with other N Dorset Town Teams to arrange Civic Briefing, dates Nordon Council Chamber available Fashion Museum signage, Business case for DVAMP project North Dorset Tourism app, how can Town Team get involved? Illustrated Map in Langton Rd Car Park, ask Town Council if they agree (then need to secure funding) Murals in Blandford (as per Wimborne), to contact Flic re ideas Sturminster Newton shop window posters, copy to Nic Nicol Blandford Business Group re cigarette butts Events Calendar, all to look at Last Train event, insurance Spectrum HA or Rotary Bike stands idea to Town Council & Cycling Officer	Hugh de Iongh Hugh de Iongh Hugh de Iongh Jean Longley Hugh de Iongh Nic Nicol Nicci Brown Hugh de Iongh Kat Clark All Nicci Brown Nic Nicol
10. Date of Next Meeting	Thursday 25 th Feb, 6:00pm, Community Room, Blandford Town Council offices	