

DT11 FORUM COMMUNITY PARTNERSHIP CLOSURE – DISPOSAL OF OFFICE INVENTORY**31 MAR 17**

Serial	Item Description	Quantity	Est. Value	Disposal	Remarks
	Office Equipment & IT				
1.	Dell Monitor	2	£10 each	Youth Centre Traci Handford	
2.	Asus keyboard	2	£5 each	Youth Centre	
3.	Canon Printer MF8340 Cdn Srl No. HYK 06685 (3 years old - £350 new) Plus 3 cartridges @ £90 each	1	£100 £50	Requested by and donated to the Town Museum	
4.	Dell Inspiron 98 Tower PC Srl No TND4J	1	£20	Youth Centre	
5.	Asus Tower PC CM6730	1	N/A	Youth Centre	
6.	Dell Inspiron 98 Tower PC Srl No. xxxxxxxxx	1	£20	Peter Slocombe for Pimperne PC.	
7.	Dell Inspiron1545 Laptop Srl No 6504215149 with case	1	£20	Julie Wigg	
8.	Telephone system	1	£10	Age Concern	
9.	Laminator	1	£20	Steve Adamson for Blandford Rotary	
10.	Project display boards (est £100 each)	2	£30 each	Nic Nicol for Town Team	
11.	White board	1	£20	Town Team	
12.	Microwave EM-S105W (£50 purchase cost)	1	£10	Peter Slocombe	
13.	LEC fridge R5026W	1	£10	Office clearance.	
14.	DeLonghi 300W Fan Heaters (small)	1	£5	Longmead Community Farm	
15.	Quickheater 1200W halogen heater	1	£10	Longmead Community Farm	
16.	4 Socket Distribution Boards	4	£2	Longmead Community Farm	
17.	Vacuum Cleaner Vax 1800W	1	-	Tip	No suck
18.	Novo 109 Overhead Projector Srl No 90c53781 with case	1		Office clearance	
19.	Stewart Superior Electric Wall Clock (battery operated)	1		Office clearance	
20.	Fluorescent Table Lamp	1		Nic Nicol	

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Serial	Item Description	Quantity	Est. Value	Disposal	Remarks
	Furniture and Fittings			Offer to town and parish councils and civic organisations.	
21.	Circular Office Table 1200 x 730 (high)	1		Age Concern	
22.	Office Chairs (various types)	7		Age Concern	
23.	Chairs Computer Swivel	2		Youth Centre	
24.	Office Tables Rectangular 1200 x 600 x 730 (high)	1		Office clearance	
25.	Office Desk 1500 x 750 x 710 (high)	1		Office clearance	
26.	Office Table 1600 x 1000-800 x 730 (high)			Office clearance	
27.	Large Filing Cabinet (4 drawer) 470 x 620 x 1320 (high)			Ian Watson	
28.	Small Filing Cabinets (2 drawer) 400 x 400 x 660 (high)	1		Office clearance	
29.	Small Filing Cabinets	1		Office clearance	
30.	Small Filing Cabinet 420 x 600 x 520 (high) 3 Drawer	2		Town Museum	
31.	Timber Slat Shelf Units 770 x 300 x 860 (high)	1		Age Concern	
32.	Timber Slat Shelf Unit 1500 x 300 x 540 (high)			Nic Nicol	
33.	Stationery Cupboard 1000 x 450 x 1950 (high) 4 Shelf 2 Door	1		Longmead Community Farm	
34.	Wall Shelf Units 1600 x 250 2 Shelf with 3 x 950 wall brackets	1		Left in situ	
35.	Wall Shelf Unit 1210 x 300 with 3 x wall brackets (1200 long)	1		Left in situ	
36.	8 x 2.4m long of 15mm Quadrant			Nic Nicol / Steve Adamson	
37.	Fire Extinguisher Carbon Dioxide 2kg	1		Dispose of through Fire Station	
38.	Fire Extinguisher Water 6 ltr	1		Dispose of through Fire Station	
39.	Fire Extinguisher Powder 2kg	1		Dispose of through Fire Station	Still in wrapping
	Stationery, Books & Publications				
40.	Box Files (a various)			Tip?	
41.	Box of Stationery (assorted consumables)	1		Age Concern	
42.	CD-R Imation 700 MB	4		Youth Centre	